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| ADULTS AND COMMUNITIES SCRUTINY COMMITTEE | Agenda Item No. 5 |
| 11 JANUARY 2017 | Public Report |

Report of the Director of Governance

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ADULTS AND COMMUNITIES SCRUTINY COMMITTEE TERMS OF REFERENCE AND WORK PROGRAMME

1. PURPOSE

- 1.1 To provide the Committee with the Terms of Reference for the Adults and Communities Scrutiny Committee which was established by Council at its meeting on 12 October 2016 and to note the draft work programme for the remainder of the 2016/2017 municipal year.

To provide the Committee with the proposed Parish Council Liaison nomination for the non voting Co-opted member to represent the rural area.

2. RECOMMENDATIONS

- 2.1 That the Committee notes the Terms of Reference for each of the newly established Scrutiny Committees attached at Appendix 1 of the report and in particular the Terms of Reference for the Adults and Communities Scrutiny Committee.
- 2.2 That the Committee notes the work programme for the Adults and Communities Scrutiny Committee for the remainder of the 2016/2017 municipal year attached at Appendix 2 and; following this meeting and subsequent meetings reviews the work programme to ensure it reflects the remit of the Committee as stated in the Terms of Reference at Appendix 1.
- 2.3 That the Committee appoints Parish Councillor Neil Boyce as a non-voting Co-opted Member to represent the rural area on this Committee for the remainder of this municipal year and the 2017/2018 municipal year. Appointment to be reviewed at the beginning of the 2018/2019 municipal year and then annually going forward.

3. BACKGROUND

- 3.1 At the annual meeting of Council on 23 May 2016 the Council agreed to establish a Committee Review Group to undertake a review to provide an effective and efficient committee structure to ensure delivery of the Councils functions. Following the review the Committee Review Group presented a report to Council on 12 October 2016 for approval which recommended the establishment of the following four Scrutiny Committees from 1 January 2017:

- a) Children and Education Scrutiny Committee (to replace Creating Opportunities & Tackling Inequalities Scrutiny Committee)
- b) Adults and Communities Scrutiny Committee (to replace Strong and Supportive Communities Scrutiny Committee)
- c) Health Scrutiny Committee (to replace Scrutiny Commission for Health Issues)
- d) Growth, Environment & Resources Scrutiny Committee (to replace Sustainable Growth & Environment Capital Scrutiny Committee)

- 3.2 Council agreed to the recommendations which meant that from 1 January 2017 the Scrutiny Commission for Rural Communities would no longer exist. Each new committee will consist of

11 councillors. The Children and Education Scrutiny Committee will also include statutory Co-opted Members. Each committee also has the ability to co-opt up to four non-voting Co-opted Members one of which will be a Parish Councillor representing a rural area to ensure the voice of the rural communities are reflected. The nomination will be decided by the Parish Council Liaison meeting.

The Parish Council Liaison meeting held on 21 December 2016 further requested that each Scrutiny Committee consider appointing an additional Parish Councillor Representative to each of the Scrutiny Committees as one of the four available positions for non-voting Co-opted Members therefore providing two Parish Council representatives on each Scrutiny Committee.

The Adults and Communities Scrutiny Committee will also have the function of the Crime and Disorder Scrutiny Committee and will include within its remit Adult Social Care which was previously within the remit of the Scrutiny Commission for Health Issues.

This Committee has replaced the Strong and Supportive Communities Scrutiny Committee and the terms of reference and functions of this committee can be found in Appendix 1 attached.

4. WORK PROGRAMME 2017

- 4.1 In accordance with the Constitution, Scrutiny Committees are responsible for setting their own work programme and as agreed at Council on 12 October 2016 each Scrutiny Committee must now take account of matters which affect the rural area. In implementing their work programme, Scrutiny Committees should ensure that the Parish Council Liaison Meeting has been consulted on matters related to predominately rural or Parish Council issues.
- 4.2 A draft work programme which shows the items which are currently scheduled for the remainder of the 2016/2017 municipal year and transferred from the Strong and Supportive Communities Scrutiny Committee is attached at Appendix 2. The work programme also includes any items relating to Adult Social Care which have been transferred from the Scrutiny Commission for Health Issues, and any relevant items transferred from the Scrutiny Commission for Rural Communities.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 5.1 Council agenda – 12 October 2016 and minutes
Council agenda – 14 December 2016

6. Appendices

- 6.1 Appendix 1 – Part 3, Section 4, Overview and Scrutiny Functions and Terms of Reference
Appendix 2 – Draft Work Programme 2017